



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	SKR SKR GOVT. COLLEGE FOR WOMEN (A), KADAPA
Name of the head of the Institution	Dr. P. Subba Lakshumma
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08562241326
Mobile no.	9951461047
Registered Email	kadapaw.jkc@gmail.com
Alternate Email	pragnanam2@gmail.com
Address	Nagarajupeta
City/Town	Kadapa
State/UT	Andhra Pradesh
Pincode	516001

<b>2. Institutional Status</b>					
Autonomous Status (Provide date of Conformant of Autonomous Status)		24-Nov-2016			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		C.V. Krishnaveni			
Phone no/Alternate Phone no.		08562241326			
Mobile no.		9490519982			
Registered Email		kadapaw.jkc@gmail.com			
Alternate Email		iqac.nirf.gdcw.kdp@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://skrgdcwakdp.edu.in/userfiles/SKR&amp;SKR%20GCW(A),Kadapa%20AQAR%202017-18.pdf">http://skrgdcwakdp.edu.in/userfiles/SKR&amp;SKR%20GCW(A),Kadapa%20AQAR%202017-18.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://skrgdcwakdp.edu.in/userfiles/Academic%20Calendar%202018-19.pdf">http://skrgdcwakdp.edu.in/userfiles/Academic%20Calendar%202018-19.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	78.10	2006	21-May-2006	20-May-2011
2	B	2.33	2014	05-May-2014	04-May-2019
<b>6. Date of Establishment of IQAC</b>			15-Jun-2007		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Seminar Class on MOOCs to the Faculty, Dept of Physics	11-Feb-2018 2	30
<a href="#">View File</a>		

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SKR & SKR GCW(A)	Autonomous	UGC	2017 6	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

12

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Student and Staff Enrolment in MOOCs

Virtual and Digital Classroom Teaching and Learning

Conducted 3 On Campus Job Drives and Attended 3 Off Campus Drives

Motivated faculty to present papers in International and National Seminars

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Organise national seminars/workshops	Urdu National Seminar was conducted
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Academic Council	29-Jun-2018

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

23-Jan-2019

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Design and Development**

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
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No Data Entered/Not Applicable !!!

[View File](#)

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English, Urdu, Economics, Political Science, History, Computer application, TTM	05/06/2018
BCom	Commerce, Central banking, Rural and farm credit, Financial services, Marketing of financial service	05/06/2018
BSc	Physics, Chemistry, Botany, Zoology, Maths, Statistics, Computer Science, Microbiology, Biotechnology	05/06/2018

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Mushroom Cultivation	30/08/2018	30
Health and Nutrition	30/01/2019	56
A Course in Listening and Speaking	06/09/2018	60
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
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Yes, the college elicits feedback on the curriculum from all faculty in concerned subjects. Suggestions are sought from subject experts who are invited for Board of studies, Academic council members from the affiliated university, invited chief guests/Resource persons for seminars / workshops / symposiums about the curriculum. Workshops are also helpful in enriching the curriculum. In addition, conducted Academic audits regularly in which we get the opinion of experts about the curriculum. The college has an effective feedback mechanism. The curriculum is designed or redesigned based on the feedback obtained from the stakeholders. This helps in enriching the curriculum. The Board of Studies of each department plays a vital role in enriching the curriculum by incorporating the feedback elicited from the subject experts, Alumni, employers, industry experts and community Faculty members are given the freedom to explore all possible avenues for their professional skill development through various training programmes. Internal quality Assurance cell takes up all initiatives for Quality sustenance and Quality Assurance in all the academic matters. IQAC permits the departments to make minor changes in the curriculum once in a year though major changes are made every three years. IQAC arranges for Academic Performance Review Meetings periodically where the subject experts get the feedback from the students about the curricula and the teaching-learning methods. Academic Council also has an expert representing Industry. Their constructive suggestions help the departments in redesigning the courses. Their expertise is also used for industrial training and project works. Reputed companies / Firms are invited by the Career Guidance and Placement Cell for the Campus Drives. This is an opportunities to understand the needs of the Industry. Feedback obtained from the community helps in understanding the local needs. This helps the departments to design or redesign courses making them socially relevant and introduce courses in the curriculum to suit the local needs. In addition the subject experts invited for the Academic Performance Review meetings also contribute to the curriculum enrichment. Course wise feedback is collected at the department level from every student during the Academic Performance Review Committee meetings conducted at the end of each semester. Feedback is also obtained from the outgoing students. They evaluate the entire programme including the curriculum, teaching and learning, infrastructure facilities, curricular and extracurricular activities and the student support services available in the college. Students are given feedback form consisting of 21 points covering vital components of teaching learning activity of each lecturer. The evaluation will be done on 5 point scale. Alumni also give their feedback when they come for their Graduation and during the Alumni meetings. The purpose of this survey is to obtain alumni input on the quality of education they received and the level of preparation they had at College. The major components to be assessed are knowledge, communication skills, interpersonal skills, management and leadership skills and 5 point scale. The purpose of this survey is to assess the quality of the academic program. Feedback is also obtained from parents, during

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	678	13	49	5	5

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
72	72	3	11	Nil	4
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The new process has been established as 'Mentoring System'. Each faculty will be the mentor of a group of 80-90 students depending on the teacher student ratio. After the allotment of students to the faculty, the departmental faculties will continue to be mentors for the same group of students till their graduation. The Institute is emphasising towards enhancement of enhancing the institutional ambience to better serve the needs of an ever-changing and dynamic learning community. Effective mentoring begins with the faculty and depends on the healthy relationship between faculty and students. Department assign faculties (acts as faculty advisors) for providing guidance for each year during admission till the graduation for same batch. The faculty advisors perform the following functions: To maintain personal details of the students including their address, contact numbers, overall academic performance and progress. It will help the FA in monitoring the academic growth of the students. It will also help the College in tracer studies of the alumni. To guide the students in taking up extra academic and professional activities for value addition as a member of the society. To contact the parents / guardians of the students in case of their academic irregularities, behavioural changes, etc, through the Head of the Department or College. To advise the students in matters of their career. Responsibilities: The list of course cannot be exclusive. A mentor can always do more for the benefit of the students. Meet the group of students at least twice a month. Continuously monitor, counsel, guide and motivate the students in all academic matters. Advise students regarding choice of electives, project, participation co curricular activities and seminars... etc. Contact parents/guardians if situation demands e.g. academic irregularities, negative behavioral changes and interpersonal relations, detrimental activities etc. Advise students in their career development/professional guidance. Keep contact with the students even after their graduation. Intimate HOD and suggest if any administrative action is called for. Maintain a detail progressive record of the student (format attached). Maintain a brief but clear record of all discussions with students

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2015	49	1 : 41

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
58	36	22	8	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers	Designation	Name of the award,
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	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Null	1912	0

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<a href="http://skrgdcwakdp.edu.in/program-outcomes">http://skrgdcwakdp.edu.in/program-outcomes</a>
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2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<a href="http://skrgdcwakdp.edu.in/student-download.php">http://skrgdcwakdp.edu.in/student-download.php</a>
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## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
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No Data Entered/Not Applicable !!!

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### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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No Data Entered/Not Applicable !!!

[View File](#)

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

3

### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Intellectual Property Rights	Research Committee, IQAC	24/10/2018

[View File](#)

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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No Data Entered/Not Applicable !!!

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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No Data Entered/Not Applicable !!!

No file uploaded.

### 3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
0	Nil

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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No Data Entered/Not Applicable !!!

[View File](#)

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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No Data Entered/Not Applicable !!!

[View File](#)

### 3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

### 3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

### 3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

## 3.5 – Consultancy

### 3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
0	0	0	0
<b>No file uploaded.</b>			

### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
0	0	0	0	0
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## 3.6 – Extension Activities

### 3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			

[View File](#)

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
<a href="#">View File</a>			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
844551	844551

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	1.0	2013

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Library Automation	Nill	14737	Nill	Nill	Nill	14737
Text Books	20156	3050557	1397	186388	21553	3236945
Reference Books	3131	173868	110	31112	3241	204980
e-Books	5000	5000	Nill	Nill	5000	5000
Journals	10	Nill	Nill	Nill	10	Nill
e-Journals	50	Nill	Nill	Nill	50	Nill
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	165	16500	Nill	Nill	165	16500
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			

[View File](#)

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	157	3	1	2	0	5	29	40	0
Added	24	1	1	1	0	2	1	40	0
Total	181	4	2	3	0	7	30	80	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1062051	1062051	345000	345000

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The college has democratic setup in administration and making policies in autonomous structure. Accordingly, statutory and non-statutory bodies were constituted to design and to implement the policies from time to time keeping in view of the global demands. Every year all policies are reviewed in academic council by getting proper feedback from all sources in changing syllabus, to introduce new courses, adoption of new methodologies in teaching learning process. Allocation of budget on priority basis from the funds available by finance committee will be monitored under the supervision of authorities. Through this for the academic year 2018-19, planned to implement LMS(Learning Management System), to strengthen labs with updated equipment. All the faculty and students are encouraged to do online courses in SWAYAM. Students are provided the facility to use video lectures available in SWAYAM PRABHA platform. Students were given proper guidance through mentoring system, from time to time. Career guidance and essential employable skills will be taught and off-campus and on-campus drives will be conducted through specially designed Jawahar Knowledge Centre of the college. All eligible candidates have been receiving scholarships and fee reimbursement. In view of creating awareness, the students are sensitized to many socio, cultural activities for optimum development. The college has central library facility with spacious area of 3,472 sq.fts. In the current year 1507 new books were added to the existing and total collection reached to 24,794 books in all, including Text books, Reference books, General books etc. A browsing centre with seven

Computers with internet facility is provided at library. Xerox copy machine is also provided in Library. It is open in all working days between 9:00 AM to 6:00 PM and books will be issued to the students on production of the identity card issued by the office of the Principal. The library subscribes to standard newspapers and magazines and books useful for preparation of Competitive examinations efforts are on to digitalize the Library. The institute has been providing a separate book bank for SC/ST students. Department of Physical education is dedicated to work with students to improve physical prowess of the students through the medium of sports and games. Physical education is not a gym class, on the part it is the only competition area that provides all students with the opportunity to learn major skills, develop fitness and gain understanding of importance of lifelong physical activity. Accordingly through well planned activities it dedicated to inculcate physical culture and physical literacy among the students through participation in sports and games. For the academic year 2018-2019 College students represented in various capacities in Yogi Vemana university intercollegiate tournaments , All India South zone interuniversity Tournaments and to Kadapa dist tournaments in more than 13 disciplines. Nearly 100 students participated in various tournaments from our college. In the beginning of the every academic year data will be collected regarding sports background of Students and designed a training programme to teach the special skills in morning and evening sessions.

<http://skrgdcwakdp.edu.in/plans-and-procedures>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	MTF and RTF	1271	12886457
Financial Support from Other Sources			
a) National	Merit Scholarship	26	260000
b) International	0	Nil	0
No file uploaded.			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	8	3

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
<b>No file uploaded.</b>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural 1	Institutional	34
Sports 1	Institutional	200
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## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

THE STUDENT COUNCIL The student council at SKRSKR Govt. College for Women (A), Kadapa, this team supports various academic tasks and processes that are vital to the institute's reputation for academic rigor. Objectives of the committee •

Providing academic support in addition to classroom teaching through mentorship program. • To meet industrial expectations through specialised training programs. • Ensuring discipline inside classrooms. • Incorporating students' inputs and ideas while making key academic decisions. The SC functions as an autonomous student body along with the support of the Principal and faculty.

This collaboration of efforts and ideas gives this team a holistic understanding of the academic needs of the institution. The committee strives to create synergy between the academic experience. Events: Teacher's Day, Independence Day, Republic Day, College Annual Day Celebration etc., Student Council Participated and played very vital role all activities. Mentorship Program: Providing a mentorship program to the students for exam preparation conducting the explanatory and revision class sessions for subjects for the final exams. Mock GD/PI: Conducting Mock Group discussion and Personal Interview sessions for the students to help prepare for the Placement and internship process. Others: The students council took initiative and have been successfully running the science council of the institution. The council actively participated in organizing and conducting programmes College programmes and other collegeial programs like tree plantation, cleaning of college premises, swach bharat abhiyan, blood donation camp etc. In the blood donation camp organize by students council, the staff and studends donated blood for which they were given certificate. The students council have also successfully conducted seminars and workshops for girls sefty, women helpline and eve teasing for sefty of the college students. Under the guidance of students council, Eco Ganesha programme conducted and celebrated for last three years which have worked as a piller in bringing unity and diversity. The students council also organize annual sports in which many team and individual events were conducted and the winner were given mementos and trophies. Extended support to specialization clubs which gives opportunities to students to practice the classroom learning into practical use for better understanding the concepts. The Students' Union will: • The Students' Union recommends the use of a basic structured agenda where all members are allowed to contribute under the key points facilitating both quality assurance and quality enhancement. • Provide training and support to all student representatives, and will be in regular contact with them to ensure that they are well informed about higher education issues. • Hold an annual conference on student representatives for both students and staff looking to develop student representation and involved in learning and teaching. • Engage with student representatives and encourage them to fulfil their roles to the best of their ability • Departmental Students' Union Councillors will act as a link between the Students' Union and course representatives in departments. •

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

29161

5.4.4 – Meetings/activities organized by Alumni Association :

Medical Camp Health Check Up

#### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute visualizes future where women empowerment is essential to build a strong society and Nation. Women from all sections of society enter into this temple of learning to sharpen their skills and to reap the global opportunities. Through well designed education programme to realize and to aware their rights and equal opportunities and to develop their fullest potential as equal partner in development of family, society and Nation. Vision 1. The Institution is providing an academic ambience and an environment for women where they can make decision of their own development as well as for society. 2. To impart value based higher education and Job Oriented Courses for women students hailing from rural, poor economic back ground and to bring in changes as par with the needs of the society particularly in the context of globalisation. 3. To empower women students to contribute towards nation building Mission 1. To provide quality education to women students 2. To improve communication skills and technical competencies 3. Providing job-oriented courses to build self-confidence through computer education and biotechnology 4. To improve the women students towards self reliance through job oriented training programmes 5. Organising Seminars and workshops to promote positive thinking and to enrich knowledge. 6. To Strive for all round development of the students Decentralization: The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Governing Body delegates authority to the Principal who, in turn share it with the different levels of functionaries in the college. The Heads of Departments, the Conveners of various committees and cells along with the staff representatives on higher decision-making bodies play an important role in determining the institutional policies and implementing the same. Teachers discharge an important role in implementing the vision and mission of the college and to that end play a proactive part in the decision-making process. Heads of Departments has considerable administrative and academic autonomy in running their disciplinary units. Participative Management: • Teachers influence the institutional polity through the Teachers' Council, through their representatives on Governing Body, Academic Council, Finance Committee, Examination Committee, Admission Committee, Library Committee, Board of Studies and other Statutory and Non-statutory bodies of the college. • Besides, teachers are members and conveners of the various committees that are instituted for the day-to-day functioning of the college. There are more than 50 committees functioning continuously to implement strategies and policies of the Institution and reaching goals. The above enumeration of features comprising participatory management points fairly conclusively to the ethics of decentralization which is integral to the institution and informs its functioning at every level.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The College website, prospectus and handbook contain information about the institution and the programmes offered, facilities and student support services available. The prospectus also gives

details of eligibility norms for admission. It is given to the applicants along with the application form. At the time of admissions wide publicity was given on the facilities available to students. A new practice was launched by the Commissioner of Collegiate Education to submit admission application through online for admission in all Government degree colleges. In autonomous pattern successfully completed 2 academic years in admissions and in conducting examinations. Thus, achieved good score in student enrollment. For the year 2018-19 I year enrolment in all First Year UG courses reached to 678 and in PG 12. Total enrolment for this Academic Year reached to 2037(UGPG). Admissions are done through submission online application and fee payment also made through bank. The nature of admissions were given on merit cum reservation system followed by the Govt. of Andhra Pradesh. The following is the rule of reservation Open 37.5 , SC 15, ST 7.5 BC 29, PHC 3, Sports/Games/NCC 5, Ex Service 3 total 100 .

Industry Interaction / Collaboration

? Field visits/Industry visit for students and faculty. • MOU with District Industrial Centre, Kadapa. • Offering faculty exchange programmes with the other institutions and agencies

Human Resource Management

The policies of college are strictly adhered to the principles laid down for the optimum development of women students. The existing all UG and PG courses producing young, efficient and energetic manpower to the society in order to build strong Nation. As and when, the vacancies are aroused in various teaching and non-teaching positions. The Principal submits letter to the concerned authorities for appointments. New faculty recruit will be given induction training by the Commissionerate of Collegiate Education. Staffs are directed to undergo orientation and other training programmes periodically In order to enhance capacities of staff. Need-based training/workshops are organized for faculty, administrative, and supportive staff. Engaging Guest Faculty and supporting staff from time to time will

be recruited by the college authority on fixed honorarium. Recreation programmes are also organized for teaching, non-teaching staff.

Library, ICT and Physical Infrastructure / Instrumentation

? Library, ICT and Physical Infrastructure / Instrumentation  
Library: • The institute has central library facility with spacious area of 3,472 sq.fts. In the current year 1507 new books were added to the existing and total collection reached to 24,794 books in all, including Text books, Reference books, General books etc. A browsing centre with seven Computers with internet facility is provided at library. Xerox copy machine is also provided in Library. It is open in all working days between 9:00 AM to 6:00 PM and books will be issued to the students on production of the identity card issued by the office of the Principal. The library subscribes to standard newspapers and magazines and books useful for preparation of Competitive examinations efforts are on to digitalize the Library. The institute has been providing a separate book bank for SC/ST students. ICT: ? The college has (2) state-of-art of computer labs equipped 68 computers and a separate English Language lab with 30 computers were established. In this academic year, another computer lab was established for the benefit of student stakeholders with 24 computers. All the labs were facilitated with high speed internet facility with 40 Mbps, BSNL NME and 40 Mbps AP Fibre net. For effective teaching and learning process, (2) Virtual Class Rooms and (1) Digital Class Room facility was provided for the benefit of students and staff. Physical Infrastructure / Instrumentation ? A New building was constructed with 1.40 crores of Rupees from RUSA funds consisting of (6) rooms in all.

Research and Development

? The college has a separate wing to plan and to promote research and development among the faculty and students. It includes UGC Coordinator, Research Cell Coordinator, IQAC Coordinator and Heads of the Departments. The Research Cell motivate the faculty to complete their Ph.Ds and submitting papers in International and National Seminars and to tap Minor and

	<p>Major Research Projects from UGC/DST.</p> <p>In this context, the Institution encourages the researchers with timely help in all aspects. It also motivates the faculty to conduct seminars, workshops, symposiums on relevant study and social issues. To imbibe research attitude, the college is planning a separate provision in monetary matters to help the researchers in completion of their task. Faculty are also instructed to complete UGC/CSIR NET/SLET examinations. At present two of our faculty are engaged in one major and minor projects sanctioned by CSIR and UGC. (6) Research publications were published in international journals and (16) in National journals. Out of these, (18) papers, got citation index</p>
<p>Examination and Evaluation</p>	<ul style="list-style-type: none"> <li>• Examination Cell was established for effective monitoring of the entire mechanism. The committee formulates academic schedule, date of commencement of examinations, duration of examination in the beginning of the Academic Year for all streams to conduct internal and sem-end examinations and the same would be circulated to all the faculty members and students through the Heads of the department and Notice Board.</li> <li>• Controller of Examination with the help of other supporting staff together involve in conducting of examination, paper setting, evaluation and declaration of result. The examination cell was provided with necessary computers and partial database was available. During the examination, strict vigilance deployed to conduct examination so as to avoid unfair means by students. Partial Automation was done.</li> <li>• In Autonomous CBCS semester pattern, all the examinations except foundation courses will be conducted on the basis of 40 for internal marks and 60 for externals. As per the academic regulations, minimum pass marks in external exam is 24 and in internal exam 16 marks. The evaluation work was done by external examiners approved in BOS.</li> <li>• Every academic year results were announced and publicized within one month of duration from the last examination.</li> </ul>
<p>Teaching and Learning</p>	<p>The College is adhere to its motto to empower women folks of this area. Many</p>

new practices were adopted for effective teaching and learning system. In this system, student is centered and focused rather than teacher. Students are identified according to their capacities as gifted, good, average and below average and suitable programmes (Remedial, Tutorial classes ) will be arranged to attain desired objectives. For effective Teaching Learning, the Institution has been providing various strategies : 1. Virtual Class Rooms 2. ICT enable teaching 3. Student Study Projects 4. Student Seminars 5. Invited Lecture's 6. Assignments 7. Unit tests 8. Remedial Coaching 9. Field Visits 10. Industrial Tours 11. Student Paper presentation 12. Quiz, tutorials, test 13. Project based learning. 14. Student enrolment in MOOCs 15. Interactive sessions 16. Group discussions.

**Curriculum Development**

The Institution obtained autonomous status in the academic year 2016-17 and came into force from the academic year 2017-18 onwards. In the inception of the academic year 2017-18 the curriculum for all First Year UG and PG programmes for I and II Semesters was designed by the BOS and approved by the Academic Cell. Later on in the year 2018-19 the curriculum for III and IV Semesters were also designed and approved, taking into consideration of the feed back from all the stakeholders of the Institution. In this curriculum accordingly on par with UGC and APSCHE guidelines electives, core and compulsory programmes were introduced. In Foundation Courses IHC, Human Values were introduced. In skill enhancement and capacity building communication soft skills, entrepreneurship and leadership compulsory courses were introduced to enhance employable skills among the student stakeholders.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
<p><b>Planning and Development</b></p>	<p>To improve quality in services and to provide multichannel service delivery system in Institutional Planning and development e-Governance plays a pivotal role in shaping the institute. As per the stated vision, planning will be done by the statutory and non-statutory bodies to achieve predetermined objectives. All the</p>

committee convenors, BOS, AC members design the plan and execute the same during the academic year. While making any modification in Curriculum, feedback will be taken from all stakeholders and discuss perspective institutional plan. The college has developed efficient internal and external coordinating mechanism to carryout desired tasks in a democratic setup. The line of hierarchy is maintained and code of conduct is implemented to bring harmony among all the cells.

Administration

In certain areas, for speedy information, and efficiency in service to the students ICT mechanism has been utilizing to the optimum. In admissions, in publicizing results, payment of salaries (CFMS), correspondence to higher authorities has been done through online . Students and staff has to sign in biometric attendance. In Student support services, registration for Scholarships and payment of post metric and fee reimbursement was made through online process only. All the main events were uploaded in college websites from time to time.

Finance and Accounts

College Finance committee is a statutory body to plan in the mobilization of Finance from various sources and submit a blue print for approval. Accordingly all college and autonomous activities and purchases are being monitored strictly according to the procedure. All responsible finance and accounts committees and cells are maintaining cash registers/cash books to the expended amount. All transactions are being made through online/cheque system.

Student Admission and Support

To impart higher education to women in Kadapa and near vicinity this institution was established exclusively. Admitted students will get numerous kinds of benefits and support from the institution and from Government. Student admission is carried out through online/offline on the basis of merit and rule of reservation as per the guidelines of state government. Apart from central library there is a special book bank for SC/ST students. Three browsing centres were also cater to meet the

educational needs of students. Infilbnet facility is provided to all the students. All eligible students from distant places will get admission in hostel. To enhance employment, a special provision was established to train the students through Jawahar Knowledge Centre. College is offering poor girls fund to the eligible students. All admitted and eligible students will get fee reimbursement and postmetric scholarships every year in their stay period.

**Examination**

After conferment of autonomous status, a special examination cell was established in the year 2017-18, for effective monitoring of the entire mechanism. The committee formulates academic schedule, date of commencement of examinations, duration of examination in the beginning of the Academic Year for all streams to conduct internal and sem-end examinations and the same would be circulated to all the faculty members and students through the Heads of the department and Notice Board. Controller of Examination with the help of other supporting staff together involve in conducting of examination, paper setting, evaluation and declaration of result. The examination cell was provided with necessary computers and partial database was available. Further it is resolved to procure complete automation of Examination Cell by the end of 2019. The required examination and evaluation software will be provided to conduct and announce the examinations in fool-proof manner. During the examination, strict vigilance deployed to conduct examination so as to avoid unfair means by students. In Autonomous CBCS semester pattern, all the examinations except foundation courses will be conducted on the basis of 40 for internal marks and 60 for externals. As per the academic regulations, minimum pass marks in external exam is 24 and in internal exam 16 marks. The evaluation work was done by external examiners approved in BOS.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	Nil
2019	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Seminar on MOOCs Enrollment	Nil	30/11/2018	11/02/2019	40	Nil
2018	Motivation for Research	Nil	26/09/2018	26/09/2018	45	Nil
2018	Workshop on Online Assessment Techniques - Plickers	Nil	30/11/2018	30/11/2018	45	Nil
2018	Workshop on Womens Teachers Day	Nil	10/01/2019	10/01/2019	30	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	8	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

<p>. Pension/CPS . Contributory Provident Fund for management faculty . Contribution towards medical insurance for free medical aid . Maternity leave . Medical leave . Study leave . Group insurance</p>	<p>Loan facilities • Financial aid to educate the children of supportive staff • Festival advance . Study leave . Group insurance .summer Prevention for Class IV employees</p>	<p>JKC, 1. Scholarships and fee reimbursement 2. Help in students' mentoring 3. Bus passes 4. Organize orientation programmes for the first year students on all matters relating to academics, student discipline and services 5.Library 6.Hostel 7. Bridge course 8.Prizes and incentives</p>
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#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College has constituted a special committee to conduct internal audit every academic year on the income and expenditure and other resources utilized. The committee comprises of three members. One of them acts as a convenor from Department of Commerce, They inspect the concerned registers and vouchers for the amount incurred. If any violation found, they submit a report, responsibilities and recommendations to the Head of the Institution. After careful review of the accounts, the Head of the Institution will take necessary and appropriate approaches. In the year 2018-19, external audit was conducted by account general office, A.P, Hyderabad for the years 1st January 2008 to 30th November 2018 (10 years 11 months) from 14th December 2018 to 20th December 2018. In their verification , no major objections were found.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0
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#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	APCCE	No	Commissionerate
Administrative	Yes	APCCE	No	Commissionerate

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>1. Parents meeting will be conducted to get feedback on syllabus. 2. student performance. 3. Guidance</p>
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6.5.3 – Development programmes for support staff (at least three)

<p>1. MS Word 2. MS Excel 3. E-Office by State Government.</p>
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## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. All Stakeholders enrolled in NDL. 2. MOOCs Online Registration. 3. Swayam Prabha Videos

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Mentoring System to identify the educational backlogs/psychological/financial.	01/08/2018	02/08/2018	03/04/2019	2000
2018	Induction Programme to freshers.	12/06/2018	12/06/2018	12/06/2018	600
2019	Virtual Classes	30/08/2018	05/06/2018	03/04/2019	2000

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

## 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Rally on Save and Protect Girl Child	07/05/2018	07/05/2018	90	Nil
Awareness Program on Women Health and Nutrition	19/07/2018	19/07/2018	90	Nil
Save Girl Child Rally	27/07/2018	27/07/2018	520	Nil
Awareness Rally and Program on Women Trafficking	30/07/2018	30/07/2018	410	Nil
Awareness	07/08/2018	07/08/2018	120	Nil

Program on Breast Feeding Program				
Awareness Program on training on advocacy and gender equality	07/09/2018	07/09/2018	105	Nil
Awareness Program on World Women's Cancer Day	04/02/2019	04/02/2019	85	Nil
Sensitization program on Women Rights	06/02/2019	06/02/2019	110	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar Energy has been utilizing as alternate energy to meet the demands of the college to decrease conventional energy consumption and to reduce cost. A set of 64 Solar Panels was installed on 30th May 2018 to produce 80 units alternative energy per day. Total amount of energy produced is 20400 units per month. Hence, an amount of Rs. 19,200 worth of power is being produced by solar energy. An amount of Rs. 2,20,400 per annum is being saved by the Institution. It was also connected to grid to provide power to APSPDCL.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	Nil
Ramp/Rails	Yes	2
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	25/11/2019	3	Cultural Literacy	Promotion of	556

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### 7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Calendar and Handbook	02/05/2018	The college is providing a handbook along with the application to all student stakeholders during the time of sale of application. The handbook contains information on values and code of ethics in the form of rules and regulations. It also helpful as quintessence to the students regarding all the facilities and supporting activities available in campus.

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. 'SAVE EARTH' CAMPAIGNS AND RALLYS 2. Eco-club, ECO GANESH 12TH SEPTEMBER 2018 3. PLANTATION AND ENVIRONMENTAL AWARENESS CAMP BY NSS 4.Seminars and awareness programs on "Mother Earth". 5. Vehicle free weekend

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Guest Lectures. 2. Field Visits.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://skrgdcwakdp.edu.in/block.php?type=igac&id=19>

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To make the vision of Institution to reality a distinctive set up named Jawahar Knowledge Center was started by APCCE in our college to impart employable skills to students on 25th of April 2007 onwards. Every year 3 batches comprises of 100 per each Batch from Final Year Students were selected from all groups and were given training for 250 hours in different modules. Training session starts from 9.00 AM to 10.00AM and 4.00 to 5.00 PM regularly under the guidance of full time mentors. It conducts on campus and off campus drives every year. Training ? JKC imparts training, in English language proficiency,

Analytical skills, General Awareness, Communication Skills 60 hours , Soft Skills 30 hours, Analytical skills 60 hours, Technical skills 60 hours and General awareness 30 hours ( total 250 hours) ? For JKC Training Programme as per CCE Instructions fixed fee of Rs.500 from BC OC students and whereas No Fee is Collecting for the SC ST Students. ? Providing JKC Study Material for Communication Skill and Soft Skills, analytical skills commuter Skills ? JKC is issuing ID Cards to the JKC Students Outcome: In this academic year 230 students were given training out of them 69 students were placed in various companies in on campus drives conducted by the college.

Provide the weblink of the institution

<http://skrqdcwakdp.edu.in/>

### **8.Future Plans of Actions for Next Academic Year**

1. According to changing scenario, it is time to respond to the rapidly changing market environment. Every company is looking for talented individual for different technical roles. Keeping in view of this, to introduce new market-oriented UG programmes from the Academic Year 2019-20, if they are feasible. 2. It is necessary in every institution to gain and enrich essential knowledge regarding concerned subject. Every Department of College is advised to conduct the same for the Academic Year 2019-20. 3. To publish books with ISSN/ISBN Numbers by reputed publishers, Presenting papers in conference, national and international journals with Scopus indexed and with high impact factor. 4. Submitting proposals to higher authorities for Strengthening of Infrastructure i.e, additional classrooms and labs. 5. To increase enrolments of Student and Staff in MOOCs . 6. Improve Percentage of Using ICT enabled Teaching with LMS. 7. Encourage Faculty to Develop e-content. 8. Automation of Admission and Examination Section. 9. Enhancement of Enrolment in UG and PG Courses. 10. Enhancement of Results. 11. Conducting of Faculty Development Programme. 12. Conducting of Off-Campus and On-Campus Drives. 13. To achieve NIRF Rank.